

Search & Borrow

How to run a Basic Search

1. Tap the  icon
2. Select **Search** on the top and enter the author, title, or series
3. Select **Search**
4. Apply filters by selecting **Refine** or **Preferences**
5. If the title is available, select **Borrow**. If the title is currently in use, select **Place Hold** and you will be notified when it is your turn.

How to run a Browse

1. Tap the  icon
2. Scroll down to view guides and themed lists

OR

1. Tap the  icon
2. Select **Subjects** and apply any **Preferences**

How to find Magazines

1. Tap the  icon
2. Select **Search** on the top and enter a magazine publication

OR

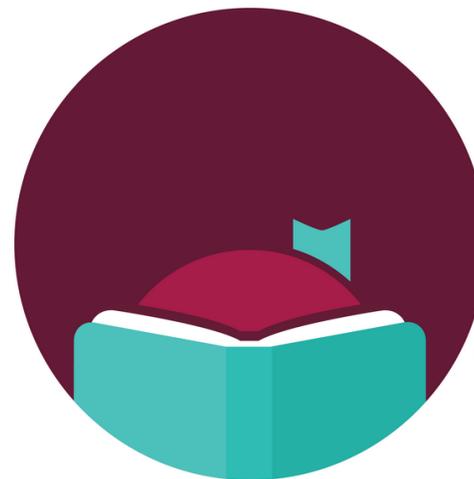
1. Tap the  icon
2. Select **Subjects**
3. Select **Preferences** and change format to **Magazine**
4. Select the category you are interested in



Peace Library System

8301 - 110 Street
Grande Prairie, Alberta T8W 6T2
780-538-4656 | 1-800-422-6875
www.peacelibrarysystem.ab.ca

The OverDrive App



Libby.

FREE with your Library Card:
Search & Borrow
eBooks,
eAudiobooks,
and eMagazines



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Libby

Borrow eBooks, eAudiobooks, and eMagazines to read on your phone or tablet using the Libby app by OverDrive.

Mobile app is available on:

- Apple App Store (iPhone/iPad)
 - iOS 10.0 or higher
- Google Play Store (Android devices)
 - Android 5.0 or higher



Set Up

The first time you open the app:

1. Select **Yes**
2. Select **I'll Search for a Library**
3. Enter and select **TRAC Consortium**
4. Select **Enter Library Account Details**
5. Enter your library barcode and pin before selecting **Sign In**
6. Select **Next**

To add several library cards from TRAC to the app:

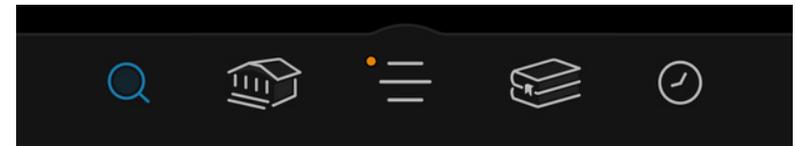
1. Select the  icon
2. Select **Manage Cards**
3. Select **Add Another Card**
4. Select **Enter Library Account Details**
5. Enter your library barcode and pin

To add a library card from another library:

1. Select the  icon
2. Select **Add Library**
3. Search and select the new library
4. Enter library login info
5. You can now switch between libraries

Your Account

You can access your account by selecting the  icon. This is where all of your loans, holds, and tags will be.



Loans

- You can organize how your borrowed items appear by selecting **due next**, **new**, **by title**, or **by author**. You can also organize by format when you have multiple formats borrowed.
- If you wish to renew your loan or return it early, select **Manage Loan** beside your borrowed item. Loan renewals can happen in the last 24-36 hours of your loan if no one has the item on hold.
- To download your borrowed item, select the  icon.

Holds

- You can organize your holds by selecting **new**, **by title**, and **by author**. You can organize by format when you have multiple formats borrowed.
- To edit or cancel your hold, select **Manage Hold**
- To view your spot in the holds line, select **Wait List**
- You have the option to delay your borrow. You will keep your place in line and the title will continue working its way through the holds list until you're ready.

Tags

- Users can create tags and organize their titles with them. Tap the  icon to access tags (top of screen)
- Smart Tags feature:
 - Create a tag and select **some smarts**
 - Select **Notify Me** to receive a notification when new magazine issues come out.

